



# Newport Women's Aid

Freeing families from abuse

Dear Applicant

Thank you for your interest in working for Newport Women's Aid.

Please note that funding for all positions at Newport Women's Aid are subject to review on an annual basis. This post is offered as a fixed term contract until 31<sup>st</sup> March 2020 in line with current funding, however it is subject to extension depending on additional funding.

This application pack contains the following information:

- application form
- person specification
- job description
- equal opportunities monitoring form and statement

Please refer closely to the job description and person specification when completing the application.

The closing date for this position is 12.00 noon Friday 30<sup>th</sup> August 2019 and no applications will be considered after this time.

Interviews will be held on Thursday 5th September 2019.

Please return completed application form marked Private and Confidential to:

Recruitment  
Newport Women's Aid  
56 Stow Hill  
Newport  
NP20 1JG

Or applications can be returned by email to [office@nptwomensaid.co.uk](mailto:office@nptwomensaid.co.uk)

If you have any questions or would like any further information about the role please contact Karen Ling, Operations Manager ([Karen.ling@nptwomensaid.co.uk](mailto:Karen.ling@nptwomensaid.co.uk) or 01633 840258).

I wish you good luck with your application.

Yours faithfully

Karen Ling  
Operations Manager